***WW Reimbursement Criteria***

Eligibility

* Any Children's Health employee plus the employee's spouse who is covered on the Children's Health medical plan.
* Non-employees (Volunteers, contractors, UT Southwestern staff) who are not paid by Children's Health are **not** eligible for reimbursement.

Details

* Receive up to 100% reimbursement of your WW membership fees in 4 month increments when you meet requirements
* Reimbursement will be added to your paycheck and is considered taxable income per IRS guidelines.

***Requirements for Workshop memberships****:*

1. Attend 15 WW weekly Workshops within 4 consecutive months.
   * Workshops can be in-person or virtually, or a combination of both.
2. Once you have attended 15 Workshops, complete the [WW Reimbursement Request Form](https://dallaschildrens.sharepoint.com/:b:/t/hr/hrops/ETUDYoicrn5NjgkpoO4NTvsB-jrcHGc6JwAICc5WDsZDhQ?e=mreRWz)
3. Submit form with proof of attendance to [employeebenefits@childrens.com](mailto:employeebenefits@childrens.com).

***Requirements for Digital and Digital 360 memberships***

1. Track activities for 15 weeks within 4 consecutive months.
2. By tracking activities, you earn wins. Once you have earned 1,000 wins, complete the [WW Reimbursement Request Form](https://dallaschildrens.sharepoint.com/:b:/t/hr/hrops/ETUDYoicrn5NjgkpoO4NTvsB-jrcHGc6JwAICc5WDsZDhQ?e=mreRWz).
   1. Click [here](https://dallaschildrens.sharepoint.com/:b:/t/hr/hrops/EcxFAtx8nSZEi_S4uCPMW_UBsQRtiJWywM6fd1E8MkdNvA?e=c8u8o2) to find out more on how to earn Wellness Wins
3. Submit the form with a screenshot of your Weight Journey tab with your wins as proof to [employeebenefits@childrens.com](mailto:employeebenefits@childrens.com).

**Please note: All requests must be submitted within 6 months of completion.**